

# National Pipeline Mapping System

## Operator Submission Checklist

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### ATTRIBUTE DATA

- ☐ Have all required fields in each feature attribute record been completed?
- ☐ Does each attribute record have a unique link to its line or point element in a geospatial file or on the hard-copy map?
- ☐ Has the attribute data been created and formatted according to the NPMS standard?
- ☐ Does each geospatial element have an attribute record?

### GEOSPATIAL DATA

#### Hard-Copy Submissions:

- ☐ Are the maps USGS 1:24,000 topographic quadrangles or other NPMS-approved base maps?
- ☐ Have the maps been checked for scale and accuracy?
- ☐ Have the features been drafted on the map according to the NPMS standard?
- ☐ Have the maps been edgematched?
- ☐ Are the features identified and clearly labeled on the map?
- ☐ Are the features distinguishable from each other on the map?
- ☐ Does each map contain a legend and title identifying operator name and symbology used?

#### Digital Submissions:

- ☐ Have the features been digitized according to the NPMS standard?
- ☐ Are the linear features continuous without gaps or overshoots?
- ☐ Does each feature have a complete attribute record as defined in the NPMS standard?
- ☐ Has the attribute record been uniquely linked to the point or line feature?
- ☐ Has the submission file been exported and formatted according to the NPMS standard?
- ☐ If the attribute data is in a separate file, has this file been exported according to the NPMS standard?
- ☐ Have the data files being submitted on media been approved by the NPMS?
- ☐ Are the submitted data file names descriptive and unique, following NPMS guidelines?
- ☐ Are all of the geospatial files included in this submission?

### METADATA

- ☐ Use the NPMS-provided metadata template software.
- ☐ Is the contact information current?
- ☐ Has the file name of the digital metadata file been entered into the attribute data records?
- ☐ Are the required sections of the metadata completed?